

# City of East Providence

## 2010 POLICE OFFICER RECRUITMENT



### Recruitment Process and Important Dates

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#### Pre-application Period

**August 1- August 20, 2010**

Applicants must meet all of the requirements listed on the pre-application form and return it to the address below no later than 4:00 pm on August 20, 2010 to continue in the process.

East Providence City Hall  
Room 306- Human Resources  
145 Taunton Avenue  
East Providence, Rhode Island 02914

**Applications will only be accepted Monday- Friday from 8:00 am- 10:00 am & 2:00 pm- 3:30 pm, or at our Recruitment Open House on Saturday August 7, from 9:00 am- 12:00 pm**

#### Physical Agility Test

**August 28, 2010**

Upon receipt of the pre-application form, all applicants will receive written notice of the time and location of the Physical Agility Test. Applicants must pass **all** components of the test to be considered further in the process. A valid driver's license must be presented prior to the test. **Applicants must submit both the Agility Test- Medical Release Form and the Waiver of Liability form prior to taking the test.** This can be done when you return the pre-application form or the day of the Agility Test. No applicant will be allowed to take the Agility Test without submitting both forms

#### Formal Application Period

**August 28 - September 9, 2010**

Applicants who successfully pass the Agility Test will leave the test with written notice of time and location of the Written Test, and a full application packet. Applicants are encouraged to complete this packet as soon as possible as some needed information might take time to compile. No applicant will be allowed to take the written test without turning in a completed full application packet and required supporting documents.

#### Written Exam

**September 11, 2010**

**An examination fee of \$30.00 must be presented by each applicant at time of admission to the written exam. Only a check or money order made out to the City of East Providence will be accepted.** Any applicant with a hardship in meeting this cost is encouraged to contact the Director of Human Resources for the City of East Providence to receive a waiver. An applicant must receive a minimum passing score of 70 on the written exam to be considered further in the process.

#### Oral Interviews

**September 27-October 1, 2010**

Applicants receiving a passing score on the written exam will be notified of a date for an oral interview. The City reserves the right to give interviews based on scoring of the written exam and time constraints. Applicants will be notified via email of their score on the written exam.

#### Final Ranking

Following the completion of the oral interviews, applicants will be assigned a numerical ranking based on the scores achieved in the written exam, the oral interview, and up to a maximum of 5 residency points. This ranking in no way constitutes an offer of employment and all applicants will be subject to further requirements including an extensive background investigation, medical screening, and psychological exam.

**Successful completion of each preceding step in the process is required for participation in subsequent steps- NO EXCEPTIONS.**