

CITY OF EAST PROVIDENCE

MINOR SUBDIVISION - FINAL PLAN
SUBMISSION CHECKLIST

The applicant shall file the following materials with the Administrative Officer or designee:

- (1.) A **completed application form** (Form B₂);
- (2.) A **reproducible plan(s)** on mylar meeting the requirements of the East Providence Land Development and Subdivision Review Regulations, and incorporating all necessary changes, documentation, and any requirements set forth by the Planning Board during the preliminary plan review stage, and an electronic version of the Final Plans in AutoCAD version 14.
- (3.) Five (5) **blueline prints** of the plan(s).
- (4.) Five (5) copies of **supporting documentation** meeting the requirements of the East Providence Land Development and Subdivision Review Regulations, and incorporating all necessary changes, documentation, and any requirements set forth by the Planning Board during the preliminary plan review stage, as required.
- (5.) The **construction improvement guarantee** as determined at preliminary plan approval where street or other public improvements are to be constructed.
- (6.) A **filing fee** in the amount of seventy-five dollars (\$75) by check payable to the City of East Providence.* In cases of minor subdivision on existing frontage where the preliminary and final plan stages have been combined, no additional filing fee will be required.

* The recording fee will be collected separately by the Office of the City Clerk at the time of recording of the plan(s) and any other materials required to be recorded.

12/31/95